

Application Form for Equity and Debt Systematic Investment Plan (SIP)
[For Investments through NACH/ Direct Clearing/ Direct Debit Facility/ Standing Instruction]

Important: Please strike out the Section(s) that is/are not used by you to avoid any unauthorised use
(Please refer Product labeling available on page 143 & 145 and terms and conditions overleaf)



KEY PARTNER / AGENT INFORMATION (Investors applying under Direct Plan must mention "Direct" in ARN column.)
FOR OFFICE USE ONLY (TIME STAMP)
ARN/RIA Code/Stock Broker/Portfolio Manager Registration Number (PMRN)
ARN/RIA/Stock Broker/Portfolio Manager's Name
Sub-Agent's ARN
Bank Branch Code
Internal Code for Sub-Agent/Employee
Employee Unique Identification Number (EUIIN)
ARN-95070
E-101834

EUIIN Declaration (only where EUIIN box is left blank)
I/We hereby confirm that the EUIIN box has been intentionally left blank by me/us as this transaction is executed without any interaction or advice by the employee/ relationship manager/ sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker.
Sign Here
First/ Sole Applicant/ Guardian/ PoA Holder
Second Applicant
Third Applicant

Transaction Charges for Applications through Distributors only
Date: D D M M Y Y Y Y
I confirm that I am a first time investor across Mutual Funds. OR I confirm that I am an existing investor across Mutual Funds.
If the total commitment of investment through SIP (i.e. amount per SIP installment X no. of installments) amounts to Rs.10,000 or more and your Distributor has opted to receive transaction Charges, the same are deductible as applicable from the installment amount and payable to the Distributor. In such cases Transaction Charge will be recoverable in 3-4 installments. Units will be issued against the balance of the installment amounts invested.
Please (✓) any one. In the absence of indication of the option the form is liable to be rejected. NEW REGISTRATION CANCELLATION

Please (✓) as applicable:
OTM Debit Mandate is already registered in the folio. [No need to submit again]. SIP Auto debit can start in 10 Days i.e. for debit date 15th, form can be submitted till 4th of the month.
OTM Debit Mandate is attached and to be registered in the folio. SIP Auto debit will start after mandate registration which takes 10 to 30 days depending on NACH modalities.

1) INVESTOR DETAILS
Application No. (For new investor)/ Folio No. (For existing Unitholder)
Applicant Name PAN/ PEKRN\* (Mandatory)
Sole / First Applicant
Second Applicant
Third Applicant
Guardian/POA Holder

# Please attach Proof. If PAN/PEKRN/KYC is already validated please don't attach any proof. PEKRN mandatory for Micro SIP.

I/WE WOULD LIKE TO INVEST TO MEET MY/OUR FINANCIAL GOALS (choose anyone (✓))
Purchase of Residence Children's Education Children's Marriage Retirement Others
Target Amount

2) INVESTMENT DETAILS FOR SIP [Please tick (✓)]
Scheme Name HDFC HDFC HDFC
Plan Regular Direct Regular Direct Regular Direct
Option / Facility Growth IDCW Reinvest Payout Growth IDCW Reinvest Payout Growth IDCW Reinvest Payout
Frequency Daily\*\* Weekly\*\* Monthly\* Quarterly Half-Yearly Yearly Daily\*\* Weekly\*\* Monthly\* Quarterly Half-Yearly Yearly Daily\*\* Weekly\*\* Monthly\* Quarterly Half-Yearly Yearly
SIP Date\* or Weekly SIP Day\* (Not for daily frequency)
Enrolment Period\*\* (MM/YY) From To From To From To
SIP Amount
SIP TOP-UP (✓) Not available for Daily and Weekly SIP
Frequency Half Yearly Yearly+ Half Yearly Yearly+ Half Yearly Yearly+
Amount
Percentage\* (%) & Frequency Yearly Yearly Yearly
SIP Top-Up Cap Amount or CAP Month-Year\*: M M Y Y M M Y Y M M Y Y

\* Default, if not selected. \*\* Triggered and processed only on all Business Days and SIP TOP up facility shall not be available. \*\*\* Triggered and processed on the day opted by the investor. If the day opted falls on non-business day, it will be triggered and processed on the next business day and SIP TOP up facility shall not be available. In case of Quarterly SIP only the Yearly option is available as SIP Top-Up frequency. ^ TOP UP amount has to be in multiples of Rs.100 only. \$ The minimum TOP UP Percentage has to be 10% and in multiples of 1% thereafter, of the existing SIP installment. Investors/unit holders subscribing for this facility are required to submit the request at least 30 days prior to the SIP date. Top-up will be applicable from next effective SIP installment. \* TOP-UP CAP amount \*\* SIP tenure can be registered upto a maximum of 40 years # TOP-UP CAP Month-Year

ACKNOWLEDGEMENT SLIP FOR SIP (To be filled in by the Investor)
HDFC MUTUAL FUND: Head Office : HDFC House, 2nd Floor, H.T. Parekh Marg, 165-166, Backbay Reclamation, Churchgate, Mumbai - 400 020.
DATE D D M M Y Y Y Y FOLIO NO.
Received from Mr. / Ms.
ISC Stamp & Signature
[For any queries please contact our nearest Investor Service Centre or call us at our Customer Service Number 1800 3010 6767 / 1800 419 7676 (Toll Free)]
e-mail us at: hello@hdfcfund.com or visit our website: www.hdfcfund.com Missed Call Number - +91 85069 36767

2) INVESTMENT DETAILS FOR SIP<sup>s</sup> [Please tick (✓)] (Contd...)

Maximum amount of debit (SIP+ Top-up) under direct debit facility for investors with bank accounts with State Bank of India shall not exceed Rs. 5,00,000/- per installment.

First SIP Transaction via Cheque No. Cheque Dated D D M M Y Y Y Y Amount (Rs.)

Mandatory Enclosure (if 1st Installment is not by cheque) Blank cancelled cheque Copy of cheque

The name of the first/ sole applicant must be pre-printed on the cheque.

3) BANK DETAILS

OTM Bank Details to be debited for the SIP (OTM already Registered)

Bank Name: Account Number:

4) UNIT HOLDING OPTION DEMAT MODE\* PHYSICAL MODE (Default)

\*Demat Account details are mandatory for (i) Foreign Portfolio Investors and (ii) investors who wish to hold the units in Demat Mode (Account statement (CAS) for units held in demat mode will be issued only by NSDL/CDSL)

NSDL	Depository Participant (DP) Name	DP ID	I	N								Beneficiary Account No.								
CDSL	Depository Participant (DP) Name	Beneficiary Account No.																		

\*Investor opting to hold units in demat form, may provide a copy of the DP statement for us to match the demat details as stated in the application form.

5) DECLARATION AND SIGNATURE(S)<sup>s</sup>

I / We hereby confirm and declare as under:-  
I/ We have read, understood and agree to comply with the terms and conditions of the scheme related documents of the Scheme and the terms & conditions of enrolment for Systematic Investment Plan (SIP) and of NACH/ Debit Clearing / Direct Debit/ Standing Instruction facilities. I/ We hereby apply to the Trustees for enrolment under the SIP.  
The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him/them for the different competing Schemes of various mutual Funds from amongst which the Scheme is being recommended to me/us.

SIGNATURE (S)	First/ Sole Unit holder/ Guardian/ POA Holder	Second Unit holder	Third Unit holder
	Please note: Signature(s) should be as it appears in the folio/ on the Application Form and in the same order. In case the mode of holding is joint, all Unit holders are required to sign. #In case the OTM is not registered in the folio please submit duly filled and signed OTM form separately.		

Terms and Conditions and Instructions

For detailed terms and conditions on SIP, including for OTM facility, please visit our website www.hdfcfund.com and also refer to scheme related documents.

- Where a onetime mandate is already registered in a folio for a bank account, the Unit Holder(s) will have to fill only the SIP Registration Form and there is no need of a separate cheque to be given along with the SIP Registration Form.
- The total of all installments in a day should be less than or equal to the amount as mentioned in One Time Mandate already registered or submitted, if not registered.
- Where the mandate form and the SIP registration form are submitted together, debits for the SIP may happen only on successful registration of the mandate by the Unit holder(s) bank. The Fund / AMC would present the SIP transactions without waiting for the confirmation of the successful registration from the Unit holder(s)' bank.
- In case the onetime mandate is successfully registered, new SIP registration will take upto five days. The first debit may happen any time thereafter, based on the dates opted by the Unit holder(s).
- While the Fund and RTA reserve the right to enhance the SIP period to ensure minimum installments as per respective scheme offer documents, even if the investor has submitted the form late or requested for a period less than minimum installments, they may reject the applications for less than minimum installments.
- If start date for SIP period is not specified, SIP will be registered to start anytime from a period after five days from the date of receipt of application based on the SIP date available / mentioned, subject to mandate being registered.
- If any time during the SIP period, the onetime mandate is to be modified to reduce the validity period which is more than SIP end period registered through OTM, investor should first cancel the SIP and thereafter modify the OTM end period.
- In case of Micro SIP application without PAN, the investor/s hereby declare that they do not have any existing Micro SIPs with HDFC Mutual Fund which together with the current application will result in aggregate investments exceeding Rs. 50,000 in a year.
- In case the selected date falls on a Non-Business Day or on a date which is not available in a particular month, the SIP will be processed on the immediate next business day/date.
- For SIPs through OTM, the maximum per installment amount after Top-Up shall not exceed Rs. 5 lakhs or the maximum amount mentioned in OTM form, whichever is less.
- The Top-up details cannot be modified once enrolled. In order to make any changes, the investor needs to cancel the existing SIP and enroll for a fresh SIP with Top-up option.
- HDFC Mutual Fund or the AMC, its registrars and other service providers are not responsible if the registration and subsequent transaction are delayed or not effected or the investor's bank account is debited in advance or after the specific SIP date due to local holidays or any other reason.
- Investors are deemed to have read and understood the terms and conditions of OTM Facility and SIP facility in the Scheme Information Document, Statement of Additional Information, Key Information Memorandum, Instructions and Addenda issued from time to time of the respective Scheme(s) of HDFC Mutual Fund.
- The Enrolment Form should be submitted atleast 30 days before the first date ^ for NACH/ Direct Clearing/ Direct Debit/ Standing Instruction.
- If the start period is not mentioned, the chosen/Default date falling 15 days from submission date will be considered as the start date and will be registered from that date (eg. If the application is submitted on June 1 without indicating the start period then the SIP start date would be July 1).
- In cases where D-SIP/W-SIP application is accompanied with fresh OTM mandates, the start date/day for D-SIP/W-SIP shall be 10 days after receipt of confirmation for registration of OTM from destination banks. Investors enrolling for D-SIP/W-SIP should select "As & when presented" as payment frequency in the OTM.
- In case the D-SIP/W-SIP instalment is not debited on a particular day on account of system constraints, technical/operational issues/actions of other parties or any other circumstances beyond the control of HDFC AMC/Fund, such missed debits will not be re-initiated.
- ^ In case the auto debit start date/day as mentioned in the form does not satisfy this condition, the first date/day shall be rolled over to begin from the immediately following month (provided the roll over date/day does not exceed the maximum time gap of 90 days between the SIP submission date and first installment of SIP through NACH/Direct Clearing or Direct Debit/ Standing Instruction) and the end date/day shall accordingly get extended.
- In case of auto cancellation, the below given uniform timeline for treating an SIP as closed / cancelled shall be adopted by all AMCs:

S No.	SIP Interval	No. of failed debit attempts prior to cancellation of SIP
1.	Daily	3
2.	Weekly, Fortnightly	3
3.	Monthly	3
4.	Bi-monthly, Quarterly or Longer interval SIPs	2

The AMC will send a communication to investor after 1st failed debit attempt, mentioning that the SIP will cease in case of 3 consecutive rejections and another communication after cancellation of SIP intimating the cancellation to the investor.

- SIP cancellation request will be effective within 10 calendar days from the submission of such request by the investor.
- When an investor submits request for cancellation of SIP, all AMCs shall ensure that there is cancellation of auto-debit/ SIP within 10 calendar days of such request placed by the investor.

ACKNOWLEDGEMENT SLIP FOR SIP (To be filled in by the Investor)

Scheme / Plan / Option	Scheme 1
	Scheme 2
	Scheme 3

[For any queries please contact our nearest Investor Service Centre or call us at our Customer Service Number 1800 3010 6767 / 1800 419 7676 (Toll Free)]

e-mail us at: hello@hdfcfund.com or visit our website: www.hdfcfund.com Missed Call Number - +91 85069 36767

Application Form for Equity and Debt Flex Systematic Investment Plan (Flex SIP)
[For Investments through NACH/ Direct Clearing/ Direct Debit Facility/ Standing Instruction]

Important: Please strike out the Section(s) that is/are not used by you to avoid any unauthorised use
(Please refer Product labeling available on page 143 & 145 and terms and conditions overleaf)



Enrolment Form no.

KEY PARTNER / AGENT INFORMATION (Investors applying under Direct Plan must mention "Direct" in ARN column.)
FOR OFFICE USE ONLY (TIME STAMP)
ARN/RIA Code/Stock Broker/ Portfolio Manager Registration Number (PMRN)
ARN/RIA/Stock Broker/ Portfolio Manager's Name
Sub-Agent's ARN
Bank Branch Code
Internal Code for Sub-Agent/ Employee
Employee Unique Identification Number (EUIIN)
EUIN Declaration (only where EUIN box is left blank)
I/We hereby confirm that the EUIN box has been intentionally left blank by me/us as this transaction is executed without any interaction or advice by the employee/ relationship manager/ sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker.

Please (✓) any one. In the absence of indication of the option the form is liable to be rejected.
NEW REGISTRATION
CANCELLATION

1) INVESTOR DETAILS
Applicant Name PAN/ PEKRN\* (Mandatory)
Sole / First Applicant
Second Applicant
Third Applicant
Guardian/POA Holder

I/WE WOULD LIKE TO INVEST TO MEET MY/OUR FINANCIAL GOALS (choose anyone (✓))
Purchase of Residence
Children's Education
Children's Marriage
Retirement
Others
Target Amount

2) INVESTMENT DETAILS FOR SIP [Please tick (✓)]
Scheme Name
Plan / Option
Frequency
Start Month/Year
Tenure of Flex SIP
First SIP Transaction via Cheque No.
Cheque Dated
Amount

Mandatory Enclosure (if 1st Installment is not by cheque)
Blank cancelled cheque
Copy of cheque
The name of the first/ sole applicant must be pre-printed on the cheque.

3) BANK DETAILS
OTM Bank Details to be debited for the SIP (OTM already Registered)
Bank Name:
Account Number:
NOTE: In case the OTM is not registered, please fill in the attached OTM Debit Mandate.

ACKNOWLEDGEMENT SLIP FOR Flex SIP (To be filled in by the Investor)
HDFC MUTUAL FUND: Head Office : HDFC House, 2nd Floor, H.T. Parekh Marg, 165-166, Backbay Reclamation, Churchgate, Mumbai - 400 020.
DATE
FOLIO NO.
Received from Mr. / Ms.
ISC Stamp & Signature
[For any queries please contact our nearest Investor Service Centre or call us at our Customer Service Number 1800 3010 6767 / 1800 419 7676 (Toll Free)]
e-mail us at: hello@hdfcfund.com or visit our website: www.hdfcfund.com Missed Call Number - +91 85069 36767

(refer instruction 6)

[illegible]

## 5) DECLARATION AND SIGNATURE(S)

**SIGNATURE (S)**

### Terms and Conditions and Instructions

Scheme Name	: HDFC Top 100 Fund - Growth Option ("the Scheme")
Installment Date & Frequency of Flex SIP	: 15th of every month (T)
Fixed Installment Amount	: Rs. 5000/-
Number of Installments	: 36
Total Enrolment Amount	: Rs 5000 X 36 = Rs 1,80,000
Period	: January 2018 to December 2020

 e-mail us at: [hello@hdfcfund.com](mailto:hello@hdfcfund.com) or  visit our website: [www.hdfcfund.com](http://www.hdfcfund.com)  Missed Call Number - +91 85069 36767

OTM Debit Mandate Form NACH/DIRECT DEBIT/SI

[Applicable for Lumpsum Additional Purchases as well as SIP Registrations received through various modes]



UMRN

OFFICE USE ONLY

Date

D

D

M

M

Y

Y

Y

Y

Utility Code

OFFICE USE ONLY

Create

Modify

Cancel

Sponsor Bank Code

OFFICE USE ONLY

I/We authorize

HDFC Mutual Fund

To debit (tick✓)

SB/CA/CC/SB-NRE/SB-NRO/OTHER

Bank A/c number

With Bank

IFSC/MICR

an amount of Rupees

₹

Debit Type

☐ Fixed Amount

☒ Maximum Amount

Frequency

☐ Monthly

☐ Quarterly

☐ Half Yearly

☐ Yearly

☒ As & when presented

PAN/PEKRN

Reference 2

1. I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank. 2. This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorising the user entity/Corporate to debit my account, based on the instructions as agreed and signed by me. 3. I have understood that I am authorised to cancel/amend this mandate by appropriately communicating the cancellation / amendment request to the user entity/ corporate or the bank where I have authorized the debit.

From

D

D

M

M

Y

Y

Y

Y

To

D

D

M

M

Y

Y

Y

Y

Signature of Primary Account Holder

Signature of Account Holder

Signature of Account Holder

Maximum period of validity of this mandate is 40 years only.

Phone No.

1. 

Name as in Bank Records

2. 

Name as in Bank Records

3. 

Name as in Bank Records

